



**NDHHS**  
Northeast Deaf and  
Hard of Hearing Services, Inc.

57 Regional Drive, Concord, NH 03301

603-224-1850 Voice, 866-349-4965 VP

[info@ndhhs.org](mailto:info@ndhhs.org)

**Coordinator: Professional Development Partnership  
Deaf and Hard of Hearing Education  
(Part-time – 20 hrs/week)**

NDHHS seeks a highly motivated and skilled individual for the position of Professional Development Partnership Coordinator.

**Job Responsibilities and Requirements:**

- Plan, develop and implement professional development workshops, conferences and trainings focused on improving educational outcomes for Deaf and Hard of Hearing students in New Hampshire.
- Plan, develop, implement and report on needs assessment for professional development opportunities for teachers and staff working with Deaf and Hard of Hearing students in New Hampshire schools
- Create reports as necessary to satisfy funding requirements.
- Other duties as assigned by the Executive Director

**Qualifications:**

- Excellent organizational, communication and interpersonal skills
- Proficiency in American Sign Language and English
- Proficiency in Microsoft Word, Excel, and Power Point
- Bachelor's degree required, Masters degree preferred in a Deaf and Hard of Hearing education related field
- Experience working with deaf and hard of hearing students
- Knowledge of available statewide continuum of educational services for deaf and hard of hearing students, best practices and current research in the field of deaf and hard of hearing education.

**Salary:** Competitive, based on qualifications and experience

**Position available:** July 20, 2009

**Application:** Please provide resume and three professional references to:

Kimberlee Pelkey, MSW

Northeast Deaf and Hard of Hearing Services, Inc.,

57 Regional Dr., Concord NH 03301

Attn: PDP Position

**Deadline for Application:** July 17, 2009 or until filled.